



The Gospel e-Bulletin Publications

Author Contribution Guide

What is our mission? Mark 13:10 KJV says ‘And the Gospel must first be published among all nations.’

All Sonlife Broadcasting Network media church members and those in the Body of Christ are invited to submit contributions that pertain to spreading the Message of the Cross in our nation. Contributions for publication that provide encouragement, share testimonies, even a Word in season are most welcome.

Please note:

The Message of the Cross Family Worship Centre Ipswich may not be able to publish all submissions. The Editor will select the *most* relevant stories of interest that fit into the theme of that edition. If we cannot include a contribution in one edition due to lack of space, we will try to include it in the next if it is still relevant. Please ensure that your submission is within the word limit for the relevant category and include sources for information or images, including how they should be acknowledged. Please also check the distribution date and ensure that your article will be relevant (and timely) when that edition is distributed. If your article is too long or doesn't fit our style, we may ask you to edit your article or we will edit it with your consent.

Important information

<p>What type of material do we want?</p> <p>All articles should relate to and be of interest to our readers, those relating to spreading the message of the Cross, the foundations of the Gospel Christ crucified by providing encouragement, sharing testimonies, even a Word in season. We want stories about the meetings and news that will witness to the wider community along with the Body of Christ in our nation.</p>	<p>Categories & word limits</p> <p>To get a better idea of how your article will be presented, and how you can ensure your submission fits into the structure of the publication, please see previous editions or ‘Guide’ on the following page.</p>
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<p>Guidelines</p> <p>The Message of the Cross Family Worship Centre Ipswich asks that all contributors focus on winning the lost or uplifting the body of Christ in our nation. Authors must not include defamatory or intemperate comment in their contributions.</p>	<p>Writing style/copy format</p> <ul style="list-style-type: none"> • Please use present tense • Avoid use of first person, unless the submission is intended as being presented as a letter. • Copy should be written in Microsoft Word (Arial 12 point) • Do not insert images or logos into the Word document • Edit and spell check document prior to submitting
<p>Copyright information</p> <p>Author of articles reserve the ownership of copyright in their articles, and readers who want to re-publish an article can seek permission directly from the author; or permission must be sought from the Editor for the use or publication of entire articles. All layout and artwork created by The Message of the Cross Family Worship Centre Ipswich eBulletin is the property of The Message of the Cross Family Worship Centre Ipswich.</p> <p>Photographs</p> <ul style="list-style-type: none"> • The Message of the Cross Family Worship Centre Ipswich are pleased to receive photographs or images to illustrate articles but we request that all photos and images be clearly labelled with the name of the person who took the photo. Where the photos are of people or objects we request that they also be approved by either those people who appear in the photo, or, if they are objects or images, by a person of authority in the community, so that the rights of all people involved are respected and protected. 	<ul style="list-style-type: none"> • Please supply unedited JPEGs in the highest resolution possible. • Clearly identified captions are essential. Please include the following details about attached photographs in the body of the email: Full names and positions (if relevant) of people left to right, location and date. • Images are to be attached as separate files (images pasted into Word documents won't be accepted). • It is the contributor's responsibility to ensure all people and organisations logo's represented in the photograph have given permission to be published in The Gospel eBulletin and The Message of the Cross Family Worship Centre Ipswich publications.

Guide

<p>People</p> <p>Words: 350 - 400 Profiles of Sonlife Broadcasting Network (SBN) Media Church members/church or members in the Body of Christ.</p> <p>Covering – What is your name? What is your testimony? How can you help in the mission ‘spreading the Message of the Cross in our nation?’</p> <p>Explain three ways you benefited from tuning into SBN? Your contact details?</p>	<p>Deadlines</p> <table border="1" data-bbox="798 465 1369 719"> <thead> <tr> <th>Edition</th> <th>Final Content Due</th> <th>Edition distribution*</th> </tr> </thead> <tbody> <tr> <td>January</td> <td>5 Dec</td> <td>2nd week of Jan</td> </tr> <tr> <td>May</td> <td>5 Apr</td> <td>2nd week of May</td> </tr> <tr> <td>Sep</td> <td>5 Aug</td> <td>2nd week of Sep</td> </tr> </tbody> </table> <p>*Edition distribution dates are subject to change</p>	Edition	Final Content Due	Edition distribution*	January	5 Dec	2 nd week of Jan	May	5 Apr	2 nd week of May	Sep	5 Aug	2 nd week of Sep
Edition	Final Content Due	Edition distribution*											
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<p>Articles</p> <p>Words: less than 500</p> <p>Articles sharing your mission, a message you have received for the Body of Christ in our nation.</p> <p>Resources, websites & videos</p> <p>Submit Gospel related materials that you think might be relevant to our audience in our nation.</p> <p>Format: Resource/website/video name, 80 words explaining the resource, including a website link.</p>	<p>How to submit content</p> <p>Send your e-Bulletin content submission via email to ldebusch@hotmail.com.</p> <p>Please edit, spell check and verify any information and approvals prior to submitting the article.</p> <p>Your name (including as you would like it to be published); your email address and contact phone number should be included in the body of the email and at the start of the attachment.</p> <p>Please include in the email subject line: SUBMISSION - E-BULLETIN – [Contribution title] - [Author’s name]</p>												